

To: Carlo Rosati  
From: Matthew Noedel, AFTE Editor  
Date: 5/3/2006  
Subject: Editor Report

1. **Timeliness of the organization and publication of the Journal remains the biggest problem I encounter** in its production. For each article, I must receive it, notify the author, assign and notify a reviewer, post the article for review to the AFTE ftp site and wait for the review to be completed. Then once completed, I must format the article, manipulate all of the photographs included in the article assure there are captions and appropriate organization of the article, build and cross-check a table of contents and provide the assistant reviewers with a copy of the proposed final copy. Next, the assistant reviewers provide additional feedback as simple as grammar remarks and as complicated as suggesting the article be pulled outright. Once the final review is passed, the manuscript is uploaded to the publisher who may find additional formatting problems like page numbers etc. Once all is good to go, it usually takes 2-3 weeks to get all of the Journals published and sent out. This process is repeated 4 times a year and twice it may also include an issue of the News!!!! As always, I am open to any methods that may streamline this process!!!
2. **Submissions for publication are down significantly.** After the Spring 2006 publication (anticipated early June 2006), I will have a total of 18 article submitted for publication. Many of these are 2-4 pages in total length. By doing the math, one can see that by the end of the year the Journal will essentially have nothing to publish. Perhaps incentives to publish can be initiated to increase the submission pool. Many organizations offer rewards like "free dues for a year" or "free registration to a meeting" etc. We will need to somehow increase the number of submissions to keep the Journal viable in the future.
3. **My committee members continue to serve as excellent resources** for the review and organization of the Journal articles. Further, John Romeo and Russ McLain continue to provide top notch service by handling nearly 100% of the requests for reprints and digital copies of AFTE articles. I would like to take this opportunity to express to the Board the outstanding contribution my committee members provide to this organization and the Editorial duties of AFTE.
4. **Marysville Printing has expressed concerns over increasing postage costs.** I have assured Marysville Printing that I plan on maintaining our relationship with them as our printer for as long as I have the responsibility to produce the Journal. I told the owners that I would express their concerns to the Board and that expenses beyond their control (such as increased postage rates) will not be used as a spring board to switch to a different printer. I maintain that Marysville Printing provides excellent service to me, produces a quality product and barring any unforeseen problems should remain our printer.

Thank You

Matthew Noedel  
AFTE Editor